

# SANTA FE PICKLEBALL CLUB BYLAWS

## ARTICLE 1 – GENERAL

- A. Name: Santa Fe Pickleball Club (SFPC)
- B. Purpose: To promote the sport of pickleball and the value of physical exercise in the Santa Fe area.
- C. The Santa Fe Pickleball Club has been established as a 501[c](3) non-profit corporation.
- D. By-Laws
  - a. The bylaws may be amended and approved by a majority vote of the Board.

## ARTICLE II – MEMBERSHIP AND SFPC ACTIVITIES

- A. Membership is not limited to residents of Santa Fe City or County.
- B. The Board may establish an annual membership fee.
- C. Membership may be required for certain SFPC-sponsored events.
- D. SFPC, at the direction of the Board, may choose to assess activity fees for various Club activities including but not limited to tournaments, clinics, and social events.

## ARTICLE III – BOARD

- A. The Board shall have a President, Vice-President, Secretary, Treasurer and a minimum of three (3) Directors-at-Large. Four board members constitutes a quorum. There shall be a minimum of four Meetings of the Board/year.
- B. The Board may establish rules and procedures for clinics, tournaments and/or playing opportunities for the membership.
- C. ELECTIONS
  - a. A nominating committee shall be appointed by the President and all Officers at least one month prior to the annual meeting. The nominating committee will present a list of candidates for each position.
  - b. Election to the board shall be by vote of members present (including proxies) at the Annual General Membership Meeting and shall be determined by a plurality of the votes cast.
  - c. Vacancies on the Board during the year shall be filled by the vote of a majority of the remaining members of the Board and shall be for the balance of the vacant term.
- D. Terms of office will begin immediately following the election and will be for two-year terms with eligibility to be re-elected for additional terms. To promote continuity from year to year, if all new board members are elected, the previous board members may continue to act in an advisory capacity if needed.

- E. Code of Conduct: A Board member may be removed for unethical behavior, illegal behavior, or for not fulfilling their elected duties.
- F. The officers shall perform those duties enumerated below without compensation.
  - a. The President shall chair all SFPC meetings and represent SFPC at public and private meetings.
  - b. The Vice-President shall serve in the absence of the President.
  - c. The Secretary shall keep the records of the SFPC including a record of actions taken at Board and general meetings, and the contact information provided by each member. In the absence of the Secretary, the President shall appoint an acting secretary. Minutes of the Board meetings are available upon request to any SFPC member.
  - d. The Treasurer shall collect and safeguard the funds of the SFPC, maintain custody of funds or deposit funds as designated by the Board. The Treasurer shall also disburse funds in accordance with ARTICLE VI and maintain records of all financial transactions.
  - e. There shall be at least three (3) Directors-at-Large who shall assist with SFPC events/activities such as tournaments, round-robins, ladders, and clinics.


#### ARTICLE V – GENERAL MEMBERSHIP MEETINGS

- A. General membership meetings shall be held at least once annually; the time and place of such meetings will be determined by the Board.

#### ARTICLE VI – FINANCES

- A. The Board may prepare an annual budget and discuss expenditures.
- B. Expenditures over \$300.00 must be approved in advance by the Board. The Treasurer must approve all other expenditures.
- C. Financial records and related documents shall be maintained by the Treasurer and must be kept for the current year as well as the previous seven years.
- D. Qualified persons or organizations, at the discretion of the Board may audit the SFPC's financial records.
- E. The SFPC may not be dissolved until any and all outstanding debts have been paid. Upon dissolution all property of the SFPC shall be donated and/or dispersed at the discretion of the Board.

DATE 05/20/22

SFPC PRESIDENT  Cindy Lawton

SFPC VICE-PRESIDENT  Wayne Siefert

SFPC TREASURER  Chuck Stein

SFPC SECRETARY  Sandy Arrighi

SFPC MEMBER-AT-LARGE  Bruce Panowski

SFPC MEMBER-AT-LARGE  Nancy Mroz

SFPC MEMBER-AT-LARGE  Gabrielita Loy

SFPC MEMBER-AT-LARGE  Michael Jackson